



# ERASMUS+ WELCOME PACK



**BYDGOSZCZ**  
**POLAND**

**QUESTIONS?**

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Summer semester 2025



# Erasmus+ Welcome Week

2025

**WHEN:** FROM 24 TO 28 FEBRUARY

## WELCOME WEEK AND CLASSES

- The welcome programme runs from 24 to 28 February, during which no classes will be held. Please contact each teacher individually to arrange your timetable (email addresses are available in the course catalogue at [www.erasmus.ukw.edu.pl](http://www.erasmus.ukw.edu.pl) or USOS) as soon as possible.
- Language students should email Prof. Karl Wood at [erasmusengdept@ukw.edu.pl](mailto:erasmusengdept@ukw.edu.pl) to set up their schedule.

## WHATSAPP GROUP

A group for Erasmus+ students where you can share your thoughts, comments, ask questions, etc.:

<https://chat.whatsapp.com/Ga1EMfz0zwPKvxfvkWSXDJ>

## INSTAGRAM

Please follow us at:

[https://www.instagram.com/erasmusplus\\_ukw/?igsh=c2Q5cGQxYmVrY3V2&utm\\_source=qr](https://www.instagram.com/erasmusplus_ukw/?igsh=c2Q5cGQxYmVrY3V2&utm_source=qr)



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# Erasmus+ Welcome Pack

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## STUDENT HOUSE

**Location: Dom studenta nr 1 UKW, ul. Łużycka 24, Bydgoszcz**

- The dormitory is open 24/7 so you will be let in at whatever time of the day you arrive. Please show your passport or other ID document to the receptionist. The reception has a list of all students who are supposed to arrive, your name should be on the list. You will be given a key and a room number. You have to bring your pillow, duvet and bed linen (sheet, pillowcase and duvet cover). Please keep in mind that the temperature in the rooms may be lower than the one you are used to. You can buy all the necessary bed linen in IKEA or JYSK.

**To sum up, to get accommodated in the student house you will need:**

- ID card, preferably a passport
- a pillow, duvet, and bed linen (sheet, pillowcase, and duvet cover)
- cleaning stuff
- internet cable
- ID photograph (size: 35x45 mm)



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## STUDENT HOUSE

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**Location: Dom studenta nr 1 UKW, ul. Łużycka 24, Bydgoszcz**

- **KITCHEN** Equipped with 2 cookers (stoves) with ovens and a microwave.  
You have to have your own:
  - kitchen utensils, cutlery, mugs, plates, pots, frying pans, etc.;
  - dishwashing liquid
- **When cooking please keep the window open.** Prevent cooking fires! Never leave cooking food unattended. Always use a potholder to grasp handles. Keep towels and pot holders away from cooking surfaces. Clean cooking surfaces regularly to prevent grease build-up. Accumulated grease can catch fire. Double-check the kitchen before you leave. Make sure all appliances are turned off. Make sure you leave the kitchen clean.
- **LAUNDRY ROOM** 2 washing machines on each floor.
- **SMOKING ROOM** Smoking rooms are available on each floor. Please keep in mind **smoking is allowed ONLY there.**
- **ROOMS** Use your pillow, duvet, and bed linen (sheet, pillowcase, and duvet cover). In the corridor joining two rooms there is a fridge you can use.
- **DAY ROOM** Equipped with board games, TV set, and table football.
- **BATHROOM** One bathroom per 2 rooms (single and double) = 3 persons. You have to have your toiletries and towels.
- **CLEANING** Use your cleaning agents to clean your room, a corridor joining two rooms, and a bathroom. You can borrow at the reception a baking sheet, Hoover, iron, ironing board, mop. Leave your card. All other parts of the student house are cleaned by the cleaners.
- **OTHER STUFF** First aid kit is available at the reception. Please use hand sanitizer and check your temperature, if you do not feel well.



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## PAYMENTS

### STUDENT CARD

- You will receive your student card during a welcome meeting on 24 February 2025 but you have to pay for the card beforehand.
- Please transfer 22 zlotys to the following bank account:

Santander Bank Polska S.A.

ACCOUNT NUMBER: 92 1500 1360 1213 6001 8602 0000

SWIFT: WBKPPLPP

IBAN: PL92150013601213600186020000

Title of the payment: your name and surname, student ID card

- Please make sure you transfer the exact amount and remember to mention your name, otherwise, we will not be able to identify the payer. Please bring a confirmation of payment on 24 February. If you cannot attend our welcome meeting, We will give you your student card the other day. We will arrange the most convenient date and time.



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## PAYMENTS

### ACCOMMODATION FEES

- Summer semester 24 February 2025 and ends on 6 July 2025. You are allowed to arrive at the student's house max. 7 days before the semester starts. However please keep in mind that you will have to pay for these extra days by card at the reception (55 zlotys per day).
- As you know, you will have to pay for the whole stay at the beginning of the semester (560 zlotys x number of months or 700 zloty x number of months). The exact amount will be calculated by the dorm's administration and will be mentioned in the tenancy agreement you will receive at the reception upon your arrival.
- Do not pay before arrival, please.
- Payment for the whole stay should be made through individual student bank accounts indicated in USOS (University student-oriented system). The exact due amount will be mentioned in the individual tenancy agreement. Please do not be late with your payment! Otherwise, you will have to pay interest for late payments. Also, please make sure to pay the exact amount. Please note that bank charges should be on you. We are afraid you will not be allowed to pay in installments.



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## PAYMENTS

### ACCOMMODATION FEES

- Accommodation fees have to be paid until 15 March to the individual bank account number that is indicated on your USOS account. Everyone has a different bank account number so please make sure you use the bank account number that is assigned to you.

#### Bank details

Santander Bank Polska S.A.

SWIFT: WBKPPLPP

IBAN: PL(here you enter the bank account number that is assigned to you in USOS)

PAYMENT TITLE: ACCOMMODATION, NAME AND SURNAME, UKW STUDENT ID

CARD NUMBER: E-\*\*\*

### DEPOSIT

- You are also obliged to pay a refundable deposit of 500 zlotys (PLN). It should be paid with accommodation fees or as a separate payment, to the individual bank account number you can find on your USOS account. The deadline is the same as for the accommodation fees: 15 March.

#### Bank details:

Santander Bank Polska S.A.

SWIFT: WBKPPLPP

IBAN: PL(here you enter the bank account number that is assigned to you and which can be found on your USOS account)

PAYMENT TITLE: DEPOSIT, NAME AND SURNAME, UKW STUDENT ID CARD NUMBER: E-

or

ACCOMMODATION and DEPOSIT, NAME AND SURNAME, UKW STUDENT ID CARD

NUMBER: E-



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**USOS**

## USOS – university student-oriented system

- USOS is a system where your data are recorded, where you can see courses you are signed up for, teachers' contacts, timetable, and - at the end - your grades.
- Enter: <https://www.usosweb.ukw.edu.pl/>
- Login: enter your name.surname (please enter login itself, without @student.ukw.edu.pl)
- Password: the same password you used for online registration in IRK. If your password does not work, you can create a new password.

## DEPOSIT

- With the same login and password you can use our University email: <https://poczta.inp.ukw.edu.pl/>
- If you are able to log in to the USOSweb but you are NOT able to access your email, please change your password in USOSweb (upper right corner of the USOS web page).
- Please keep in mind that during the semester we will be sending most of our messages to your university email addresses.
- If you are not able to identify your login please let us know!!



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WELCOME

## ACADEMIC CALENDAR

The winter semester starts on 1 October 2024 and ends on 16 February 2025

- 01.10.2024 ÷ 19.12.2024 classes
- 20.12.2024 ÷ 06.01.2025 Christmas break
- 07.01.2025 ÷ 31.01.2025 classes
- 01.02.2025 ÷ 16.02.2025 examination session
- 17.02.2025 ÷ 23.02.2025 semester break

The summer semester starts on 24 February 2025 and ends on 6 July 2025

- 24.02.2025 ÷ 15.04.2025 classes
- 16.04.2025 ÷ 23.04.2025 Easter Break
- 24.04.2025 ÷ 20.06.2025 classes
- 06.05.2025 ÷ 20.06.2025 classes
- 21.06.2025 ÷ 06.07.2025 examination session
- Extra free days: 2 May and 20 June 2025



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